

Jobs and More Program

*The **Jobs and More Program** offers **FREE** Pre-Employment Training, High School Equivalency Test Preparation and Employment / Post-Secondary Education Assistance to out-of-school youth.*

Location

Phillipsburg School Based Youth Services Program
712 South Main Street, Phillipsburg, NJ 08865 (Office of Special Services)

Requirements

- Age 16 – 24
- Withdrawn from High School
- Warren County Resident

Components

Pre-Employment Training / Life Skills Class

Length – 6 weeks

Time – Monday through Thursday 10:00 am – 12:00 pm

Topics – skills identification, personality assessment, career exploration, goal setting, resume writing, job applications, interviewing skills, on the job skills, healthy decision making, positive communication skills, budgeting, employment assistance continuing education / vocational training, financial aid assistance

High School Equivalency Test Instruction (*program covers testing costs*) *Continuous individualized instruction, TASC (Test Assessing Secondary Completion)*

Length – continuous, self-paced preparation until test completion

Time – Monday through Thursday 12:00 pm – 2:00 pm

(10:00 am – 12:00 pm following completion of 6 week PET/Life Skills sessions, until ready to test)

Topics – individualized, based on assessments of abilities in social studies, science, math, literature/arts reading and writing

Job Search / Career Assistance / Follow Along

Length – ongoing as needed (minimum of 1 year following successful completion of program)

Time – individual sessions

Topics – employment counseling, job development, continued educational / vocational training information and support

Enrollment

Intake Interview - Completion of required paperwork with JAM staff
Provision of Required Documentation

- Birth certificate
- Proof of address
- Social security card
- Proof of all household income

Transportation

Free and available from all Warren County locations

Other Services

Counseling (individual / group), case management, health advocacy, community resources / referrals...

****Students will receive a \$400 incentive upon successful program completion****

Contact

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